

# Congleton Harriers Privacy Policy

## Congleton Harriers Website

Congleton Harriers website is maintained by Congleton Harriers. For the purposes of data protection legislation, Congleton Harriers is the data controller.

Congleton Harriers is the owner of [www.congleton-harriers.co.uk](http://www.congleton-harriers.co.uk) and we are committed to protecting your privacy and processing your personal data in accordance with the Data Protection Act (DPA) 1998 up to 24 May 2018 and the General Data Protection Regulation (GDPR) on and from 25 May 2018 (Data Protection Legislation). This policy explains how the information we collect about you is used and kept securely. It also explains your privacy choices when using our website as well as your right to access your information under Data Protection Legislation.

## Cookies

We currently do not use cookies on our website, but if that changes we will communicate this to all members with details of their proposed usage.

## What information do we collect about you?

We may collect the following information about you through England Athletics:

- Your name
- email address
- date of birth
- gender
- telephone number
- results from races you participate in

## How do we use your information ?

We may use your personal information for a number of purposes, including:

- Member communications – we have a list of club members and their e-mail addresses on our website.
- Handicap competitions – members' data is stored in a spreadsheet for handicap calculations.
- Races organised by the club – for requesting help with race organisation and communication at races themselves.
- Membership of England Athletics
- Sending you emails about club surveys
- Displaying your race results on the club website – the website holds results data for any members participating in club competition or other races.

See the next section for details of these purposes.

**We do not share your details with any third parties**, other than England Athletics, unless you consent to your details being sent to a third party for a specific purpose – e.g. to attend a running related course.

## Our legal basis for processing your information

We will process your Data on the basis of the following legitimate interests:

- Member communications: as a club we organise club runs, competitions and social events. In order to let you know about these different activities we need to know your e-mail address and will send information to you by e-mail.
- Handicap competitions: we run two annual club competitions, winter and summer, and one of the awards is for the best performance based on a handicapping system. For this we need to know your date of birth and information about your results over an appropriate period.
- Races organised by the club: we organise three public races each year and rely on members support to operate these races. We need to use your mobile telephone number for communication at these races.
- Membership of England Athletics: if you choose to be a member of England Athletics, to whom we are affiliated, we need information to meet their requirements.

## Protecting your information

The data that we collect from you is held by committee members and data is also stored on our website. Access to the website is secure and controlled.

## Opting out of receiving Club e-mails

If you are currently receiving emails from Congleton Harriers and no longer wish to do so, please let us know by contacting us at [enquiries@congleton-harriers.co.uk](mailto:enquiries@congleton-harriers.co.uk).

## How do you find out what information we have about you?

If you would like to see what personal information we hold about you, please send a request by email to [enquiries@congleton-harriers.co.uk](mailto:enquiries@congleton-harriers.co.uk). We will respond within 4 weeks.

## How long do we keep your data?

If you leave the club we will delete the data we hold about you after no more than 4 years.

## Photographs

We display pictures of club members on our website and in the press reports which are produced. If you do not wish for your photographs to be displayed in either of these ways please tell us by emailing [enquiries@congleton-harriers.co.uk](mailto:enquiries@congleton-harriers.co.uk).