

**CONGLETON HARRIERS**  
**Couch to 5k Application Form April 2022**

**PERSONAL DETAILS (Please write clearly)**

**Mr / Mrs / Miss / Ms (circle as appropriate)**

Full Name ..... Known as .....

Address .....  
..... Post Code .....

Tel. No. (H) ..... Date of Birth .....

Tel. No. (W) ..... Tel. No. (M) .....

E-Mail (s) .....

**COURSE MEMBERSHIP DETAILS**

I am not already a member of England Athletics .....

I am joining as Second Claim, the name of my first claim club is .....

**COURSE FEES** (inc membership until April 2023 – please tick one box in the appropriate section)

Individual Membership (competing)      £25       Second Claim Membership      £7

These amounts include fees due to England Athletics where applicable and provide third party insurance.

**DECLARATION**

I confirm that I am over 18 and eligible to compete under England Athletics rules.

<b>Signature</b>		<b>Date:</b>
<b>Print Name</b>		
<b>Parent/Guardian Contact Tel No. (if different from above)</b>		

You will be sent a payment request email once you join the club. Please complete and send the form to [c25k@congleton-harriers.co.uk](mailto:c25k@congleton-harriers.co.uk)

## YOUR DATA PRIVACY

Congleton Harriers take the protection of the data that we hold about you as a member seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future UK data protection legislation.

Please read the full privacy notice carefully to see how The Club will treat the personal information that you provide to us. We will take reasonable care to keep your information secure and to prevent any unauthorised access. Please check one of the two boxes below to let us know whether you are happy to receive emails from the club.

- I am happy to receive communications from the club via email as detailed in the privacy notice below.
- I do not wish to receive communications via email from the club.
- I consent for my data to be shared with England Athletics (optional for Social members).

### CONGLETON HARRIERS DATA PRIVACY NOTICE

Congleton Harriers are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Congleton Harriers is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

#### What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender.

#### Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

#### Reasons we need to process your data include:

For training and competition entry

- sharing personal data with other club members to administer training sessions;
- sharing personal data with club team managers to enter events e.g. cross country events.
- sharing personal data with leagues, county associations and other competition providers for entry in events.

For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
- analysing anonymised data to monitor club trends; and
- sending an annual club survey to improve your experience as a club member

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- publishing of race and competition results

Marketing and communications (where separate consent is provided)

- club emails to ask for support with races organised by the club
- club emails to advise of upcoming runs and competitions
- sending information about selling club kit, merchandise or fundraising.

On occasion we may collect personal data from non-members (e.g. for race entrants and any non-member who participates in a couch to 5k program). This information will be stored and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it. The club has a social media Facebook page. All members are free to join this page. If you join the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

#### Who we share your personal data with

When you become a member of the Club you can also choose to be registered as a member of England Athletics Limited. If you would like to register as a member of England Athletics Limited, please tick the appropriate box on the front of this form, and we will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics online portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact [dataprotection@englandathletics.org](mailto:dataprotection@englandathletics.org). If you do not tick the consent box at the top of this page, then we will not share your data with England Athletics Limited. Please be aware that should you ever wish to compete in your sport you will have to register with England Athletics Limited at that time.

The Club does not supply any personal data it holds for this purpose to any other third party. The Club does not store or transfer your personal data outside of the UK.

#### How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

#### Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.